

## Global Campus Application to Take Quality Matters™ Peer Reviewer Course

Please fill out the application below, obtain all signatures, and submit the completed form to [online@uark.edu](mailto:online@uark.edu).

Faculty can use the application form to initiate the process of:

- Applying for the [QM™ Peer Reviewer Course \(PRC\)](#)

### *Pre-requisites and Requirements*

- Faculty or instructor status
- Successful completion of QM™ Applying the QM Rubric (APPQMR) workshop
- Agree to complete a minimum of three internal course reviews with Global Campus within the first two years after successful completion of the QM™ Peer Reviewer Course (PRC)
- Has taught an online course for at least one semester

### *Signatures*

Applicant:

*By signing this document, the applicant agrees to requirements listed above.*

Name

Email

Department

Signature

Date

[View available sessions](#) : Select PRC as training type and “Higher Education” as Program from dropdown lists and click the Filter button to view results. Enter your selection below.

Workshop Session

## *Submission Instructions*

This application form is a PDF document with drop-down menus, checkboxes and text fields. To complete the form, you will need, at a minimum, to have Adobe Acrobat Reader installed or downloaded (for free) on your computer. You can download [Acrobat Reader](#) for free.

Applicants who complete the form using Adobe Acrobat Professional will experience more functionality, including the ability to sign and submit the document electronically.

- **Scan and email, using Adobe Acrobat Reader**

Using Adobe Acrobat Reader, you can complete the application form and print it. Obtain approval and signatures from your department chair/head and dean. The dean's office can scan the completed, signed form and send it via email to the Global Campus electronically at [online@uark.edu](mailto:online@uark.edu).

- **Email, using Adobe Acrobat Professional**

If you have Adobe Acrobat Professional, you can complete the application form and sign it digitally. Save the form to your hard drive and attach it (with your sections completed and your digital signature) in an email to your department chair/head. Your department chair/head can complete their section, signing the form digitally. The completed form with all necessary digital signatures can be sent via e-mail to the Global Campus electronically at [online@uark.edu](mailto:online@uark.edu).

## *Application Approval*

Applicants will be notified of the status of their application by Global Campus within three weeks of submission.